**2019-2020 CHIPTS Community-Research Kick Start Grant**

CHIPTS is pleased to announce a new funding opportunity to help support workshops, planning meetings, symposia, or other activities that are designed to promote new science, foster new collaborations, or increase capacity building. The purpose of the program is to “kick start” the development of new research ideas and other projects to address emerging issues and needs of communities most impacted by HIV. Community collaboration and engagement are strongly encouraged. The proposed activities must contribute towards CHIPTS scientific theme of addressing the intersection of HIV/AIDS treatment and prevention and mental health and/or substance use co-morbidities. The funding amount can range from $500 up to $5,000 direct costs, based on proposed activities. Proposals are reviewed and decided upon by the CHIPTS leadership committee. Proposals may be funded in whole or in part, and no single award will exceed $5,000.  **Awards for this funding cycle must be spent by January 31, 2020.** Also all spending is subject to federal restrictions. A brief summary report will be required within 60 days from project end date.

**Deadline for application is October 7, 2019.** Applications should be submitted to Uyen Kao, Executive Director, at [ukao@mednet.ucla.edu](mailto:ukao@mednet.ucla.edu).

1. **Applicant Information** (*full name, title, UCLA department, phone number, and email address)*
2. **Title of Program Activity**
3. **Specific Aims** *(list the key objectives of the proposed activities)*
4. **Proposal Narrative** *(≤ 600 words describing the a) rationale for proposed activities in relation to promoting science, fostering collaboration, and or increasing capacity building at UCLA and in the community and b) approach or plan for executing activities.)*
5. **Is the proposed activities considered “human subject research”?** (*Yes or No. If yes, notification of IRB approval or exemption must be included as part of the application.)*
6. **Organizers and key personnel** *(list the names, affiliations, and roles/contributions of those who are responsible for implementing the proposed activities)*
7. **Collaborators within and outside of UCLA** *(must include at least one CHIPTS faculty member as one of the collaborators)*
8. **Budget and Justification** *(no longer than half a page, outline expenses and provide brief justification; make sure to include total budget for the proposed activities, amount requested from CHIPTS, and if there are other sources of support).*
9. **Timeline** *(no longer than half a page)*