

# CHIPTS HIV GLOBAL PUBLIC HEALTH TRAVEL FELLOWSHIP 2024



## ACCEPTING APPLICATIONS

**ROLLING APPLICATIONS DEADLINE: AUGUST 30, 2024**

### ANNOUNCEMENT:

The Center for HIV Identification, Prevention, and Treatment Services (CHIPTS) is accepting applications for 2024 HIV Global Public Health Travel Fellowship program. The program is to support researchers to develop research opportunities either in a new global setting or to reinvigorate global health collaborations and research that have not been active for at least 2 years. Applicants who have a strong commitment and interest in doing research addressing the intersection of HIV/AIDS treatment and prevention and mental health and/or substance use co-morbidities in global settings are highly encouraged to apply. The purpose is to provide researchers with opportunities to observe and learn new research approaches and methods, experience implementation science in a different cultural context, and stimulate new research activities in a global setting.

# General Information

## GOALS OF THE TRAVEL FELLOWSHIP

- Observe research projects to inform research designs and gain new skills in implementing research projects within a cultural global setting
- Acquire knowledge of different global health programs and practice by documenting and disseminating best practices and lessons learned
- Utilize the experience to develop opportunities for collaboration and invigorate own global health research projects to develop research grant proposals (e.g. R01, R21, pilot grant, etc.)

## APPLICANT ELIGIBILITY

- Must be affiliated or have an appointment at UCLA, including postdoctoral scholars, fellows, or faculty (at any level)
- Must not have active/current global health activities in the country that you are applying to. The goal of the travel fellowship is to develop collaborations and gain experience in a new global setting or reinvigorate a past or non-active global collaboration.
- Must demonstrate commitment and experience in doing global HIV public health research
- Must demonstrate ability to work independently and as part of a team in a cross-cultural setting

## APPLICATION REQUIREMENTS AND DUE DATE

Applications are accepted and reviewed on a rolling basis until August 30, 2024. We anticipate offering about 2 awards during the 2024 calendar year, based on available funding.

**Format:** Single-space, 0.5-inch margins. Maximum of 3 pages, excluding cover page and appendices.

# APPLICATION CONTENT

## Cover page (1 page):

- Contact information of applicant. Include full name, degree, position, institution affiliation, department, mailing address, email, and phone number.
- Name of country/province
- Proposed dates of travel
- Faculty sponsor (if applicable)
- Contact information of global host site(s). Include name of organization(s)/site(s) and their addresses. Provide a contact person/sponsor at the host site(s), including their degree, job title, address, email, and phone number.

## Global fellowship plan (no more than 3 pages):

- Clearly state your proposed goals. Be specific on what you want to achieve and what research experience you want to gain during your trip, such as developing your academic or professional career, building relationships with global site(s), establishing partnerships to develop a research project, learning implementation strategies within a cultural setting, etc.
- Describe your proposed activities at the global site(s). Provide a detailed description of the activities you plan to engage in during your visit. What you plan to do and what you plan to learn from those activities?
- Briefly describe the roles and responsibilities of the global host site(s). Identify the institution(s) or individual(s) who would host or assist you during your trip, whether providing funding, logistical assistance, cultural exchange opportunities, research training and mentoring, etc.
- Expected follow-up plan upon completion of the fellowship.
- Budget and budget justification. Provide an itemize budget, outlining expenses, total funds requested, and justification of expenses.

## Required Appendices (no page limit)

- Latest NIH biosketch, including a personal statement describing why you should be considered for this fellowship.

- Letter of support or invitation from the global host site(s) or global faculty sponsor, including contact information, dates of travel, and proposed activities
- Detailed trip itinerary, including meetings, interactions, and activities you plan to engage in for each day of your stay.

## **Budget and Budget Justification**

Applicant can apply for up to \$4000 in US dollars to cover for economy class roundtrip airfare, ground transportation, accommodations, meals, and other fellowship-related expenses (e.g. visas, vaccinations, or travel insurance). **All travel expenses must be deemed allowable and meet all requirements under federal and university policies.** Requested funds should NOT be used to cover expenses that are already covered by other funding mechanisms e.g. other scholarships, research or training grants, or other resources. For example, if you have an existing research or training grant that covers for travel expenses to this global site, then you are not eligible to apply for this fellowship program. **NOTE: Fellowship awardees must complete all travel by October 31, 2024.**

## **Requirements Upon Return from Travel**

- **Must submit travel reimbursement/expense report**, including receipts and other required reimbursement documents, within 2 weeks of travel completion.
- **Must submit a final report** due 1 month after travel completion. The report should be a minimum of two pages (single space, 0.5-inch margin) and should clearly outline specific goals achieved, any challenges faced and steps to overcome them, details about the contacts they engaged with during their fellowship experience, and next steps on how they would apply their fellowship experience (e.g. any new projects, partners, grants or publication collaborations, etc.).
- **Must provide a presentation or workshop** to share their experience, knowledge, and expertise with other individuals or groups interested in global health within 3 months after travel completion (e.g. CHIPTS core meeting, global networking events).
- **Must be prepared to discuss the outcome** of the experience, the lessons learned, and any recommendations they have with other UCLA global health researchers.

- **Must be open to talking with future recipients** of the award, providing advice and guidance to help them succeed in their own experiences. Awardees should be available for consultations and follow-up discussions, as needed.
- **Should acknowledge CHIPTS** as the funding source and cite the NIMH Grant # P30MH58107, if there are any publications, reports, or presentations resulting from this fellowship.

## Application Review Process and Notification

Applications are accepted and reviewed on a rolling basis until August 30, 2024 or until all fellowship positions are filled (whichever comes first). Applications will be reviewed by the CHIPTS leadership committee, and notification of decision will be made within one month of application receipt date. Applications will be reviewed based on the applicant's qualifications and responsiveness to the announcement. The budget requested and expenses must be deemed reasonable and appropriate for the global destination site.

## Questions

The application packet should be submitted via email to Pamina Gorbach, DrPH, MHS, CHIPTS HIV Global Director, at [pgorbach@ucla.edu](mailto:pgorbach@ucla.edu). Please contact Dr. Gorbach if you have any questions or need assistance identifying global host/contact.



## Connect with CHIPTS

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ROLLING BASIS UNTIL AUGUST 30, 2024



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LEARN MORE ABOUT THE CHIPTS HIV GLOBAL  
PUBLIC HEALTH TRAVEL FELLOWSHIP 2024