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News & Updates

NIHMS (NIH Manuscript Submission) system is currently accepting submissions from:

- eRA Commons (for NIH Extramural principal investigators, grantees or applicants)
- NIH Login (for Intramural NIH scientists and staff)

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- 2) Log in using the NIH & eRA Commons Route

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Route	Users	Policy	Authenticated As
NIH & eRA Commons	NIH intramural and extramural scientists NOTE: eRA Commons account holders should enter login credentials on the "NIH Login" screen.		
publisher	publishers		
HHMI	Howard Hughes Medical Institute investigators		

- 3) Enter your eRA Commons username and password and click 'Log in'
- 4) If there are any papers in the 'Attention' tab, this means that there is a paper waiting for you to review it and confirm that it is ready. Generally you will get emails notifying you when this is the case, but if you have missed any emails, then you can check here.
 - a. Once you have taken all necessary actions, be sure to return to this page to see if the paper has been moved from 'Attention' to 'In process' or 'completed' or 'published'
- 5) Papers in the 'In process' tab have been submitted, and are now waiting for the NIH to review them or create a web version etc. These do not require your attention at this time, but will in the future.

- 6) 'Completed manuscripts' are generally most or all of the way through the submission process, but have not been published yet, generally because there is a hold on making the article public until a year after the publication date (as some journals request) – these articles will have a PMID that can be found here.
- 7) 'Published' articles are just that. They are available to the public through PubMed Central and have PMIDs

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Attention (0) Optional (0) In process (2) Stalled (0) Completed (4) Published (107)

2 manuscripts in the submission process

#	Title	Status
475064	When Life is a Drag: Depressive Symptoms Associated with Early Adolescent Smoking Grants: P30 MH058107	QA: waiting for reprocessing of manuscript due to author request
523102	Adapting Evidence-based Interventions using a Common Theory, Practices, and Principles Grants: P30 MH058107	QA: submission review by staff

- 8) To submit a new manuscript you need the **pdf version accepted by the publisher**. You cannot submit an earlier version that later underwent revision before publication and you CANNOT submit the pdf version that has been formatted by the publisher.
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- 10) The following page gives an overview of the process. Click 'Continue' on the right of the page
- 11) Enter the Journal (after typing in the first portion a drop down list will appear for you to select the correct journal) and the title of the paper. Then click 'Next: Grant Info'

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Grants/Projects		Grants/Projects		Actions
Grantee/Investigator	Select	Grant #	Title	
Mary J. Rotheram-Borus	<input checked="" type="checkbox"/>	P30 MH058107	Center for HIV Identification, Prevention, and Treatment Services Other known titles: ADMINISTRATIVE CORE Core - Admin EARLY DETECTION, PREVENTION, AND TREATMENT OF HIV HIV Identification, Prevention and Treatment Services International Core Intervention Core Methods Core Policy Core	<input type="checkbox"/>
	<input type="checkbox"/>	R01 AA017104	Neighborhood Alcohol & HIV Prevention in South African Townships	
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13) You can search for more grants to add by entering in the name of a PI or the Grant Number. When you hit the search button, more grant options will appear at the top of the screen. At the very least, all grants listed in the Acknowledgments section of the paper should be included in your NIH manuscript submission.

- You will have the opportunity to add more grants through NCBI should you miss any here.

Search Grants/Projects

First name Last name

ID #

UCLA Center for AIDS Research (CFAR)

Please note that when searching for a grant using the name of a grantee, "First name" can only be used in support of "Last name". Example of a properly-formed NIH grant number: 'R01 GM012345'.

14) When you are done adding all grants, click 'Next: Upload Files'

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Figure		<input type="button" value="Choose File"/> No file chosen			<input type="button" value="X"/>
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Manuscript Summary

Status Submission data review

Journal Perspectives on sexual and reproductive health

Manuscript Title Intimate partner violence and anal intercourse in young adult heterosexual relationships

NIHMSID # 532900

Funding and contacts

Role	Name	Email	Grant #	Grant Title
Submitting PI	Mary J. Rotheram-Borus	rotheram@ucla.edu	P30 MH058107	
PI	Jerome A. Zack	jzack@ucla.edu	P30 AI028697	

Manuscript Files

Type	Figure/Table #	Filename	Size, KB	Uploaded
Manuscript Text		PSRH_AI paper.pdf	311	2013-10-18 11:56:51

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Grant: [\(edit\)](#)

Grantee	Grant #	Title
Mary J. Rotheram-Borus	P30 MH058107	Center for HIV Identification, Prevention, and Treatment Services [+] Other known titles
Jerome A. Zack	P30 AI028697	UCLA Center for AIDS Research (CFAR) [+] Other known titles

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<input checked="" type="radio"/>	<table border="1"> <thead> <tr> <th>First Name</th> <th>Last Name</th> <th>Email</th> </tr> </thead> <tbody> <tr> <td><input type="text" value="Kristen"/></td> <td><input type="text" value="Hess"/></td> <td><input type="text" value="kristenhess@gmail.com"/></td> </tr> </tbody> </table>	First Name	Last Name	Email	<input type="text" value="Kristen"/>	<input type="text" value="Hess"/>	<input type="text" value="kristenhess@gmail.com"/>
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18) The author (most likely yourself) must now review the submission and certify the manuscript and other documents as well, later the author will be asked to certify the website version created by the NIH submission system (this may take several steps), and then everything will be finished! This process takes several months.