UCLA School of Medicine  
Division of General Internal Medicine

Health Navigator, LINK LA

Do you care deeply about the community you live in and want to make a difference in people’s lives? If so, your next career step may take you to UCLA’s Department of Medicine as a health navigator of “LINK LA,” a federally funded NIH exciting research project that links former jail inmates to HIV care.

Our health navigators are a group of outreach workers who implement a highly innovative public health intervention within the Los Angeles County Men’s Central Jail as well as in the wider Los Angeles community. As part of the intervention, the navigators will provide services to HIV+ men and transgendered persons and will be responsible for connecting participants to regular HIV care. This position requires a significant amount of travel time and field work in addition to spending time at the jail.

MINIMUM QUALIFICATIONS:
- High School diploma or equivalent; Bachelor’s degree preferred
- Prior working experience in the HIV prevention and treatment-related fields including studies of or services for HIV, STDs, Hepatitis, and Tuberculosis transmission and treatment.
- Proven cultural competency including experience working with gay, bisexual, and transgendered persons.
- Excellent oral communication skills including ability to build rapport with inmates and talk openly about sex, sexual risk taking, and drug using behaviors.
- Ability to work independently, think critically, manage time, make sound decisions, and have strong record keeping and organizational skills including the ability to maintain client files and test results.
- Computer proficiency in Microsoft Word and Excel, basic data file management (uploading and downloading files), willingness to learn internet-based computer programs and ability to research, identify, and access community referrals on computers.
- Proficiency with basic cell phone functions, including talk, text, address book, alarm/reminder settings, and be able to instruct participants in these functions.
- Must possess a valid Class C California Driver’s License and be able to work flexible hours, including holidays, nights, and weekends.
- Must be able to pass a criminal background screening (e.g. Livescan) to work in a LA County facility as well as have medical clearances.

SUMMARY OF JOB RESPONSIBILITIES:
- Establish rapport with client and help identify needed services and possible barriers to accessing those services;
• Build skills to assist client overcome barriers (including housing, substance use and employment) and obtain access to services and health care;
• Contact clients in-person or by phone and assess readiness for care; provide assistance to resolve barriers to care; schedule in-person meetings and follow up;
• Provide health education (including topics such as retention in HIV care, adherence to medications, HIV, STDs, TB, substance use) to clients;
• Provide/coordinate appropriate referrals and linkages to services; accompany clients to medical or other service appointments and if appointment is missed, reconnect and reattempt linkage to care;
• Document all attempts to link to care; collect and document process and outcome; remind clients of follow up visits;

**Application Procedure:**
Send Resume to Danielle Seiden, Project Director
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